

1-to-1 Course Terms and Conditions

Conditions for private lessons (1-2-1 lessons)

- Private lessons will take place during the normal opening hours of the Academy by agreement between the student, the teacher and the Academic Manager. The lessons will follow a mutually convenient schedule.
- Private lessons will ordinarily be held at UKEC Academy and are subject to the availability of a suitable classroom.
- If a student wishes to cancel (or postpone) a lesson, they must **give at least 24 hours' notice** by calling UKEC Academy. If the lesson is on Monday, the student must inform us on the Friday before. If the student cancels on the day of the lesson or fails to attend, the student will still be required to pay for the lesson.
- If the teacher is not able to give a lesson, the student will be offered the choice of having the lesson with a substitute teacher or postponing to a mutually convenient day and time.